Minutes: Computer Engineering (CpE) Curriculum Meeting
April 8, 2013, (10:30 am-11:00 pm), Weil Hall 300
In attendance: Dean C. Abernathy, Drs. R. Fox, P. Gader, J. Harris, H. Lam, and B. Sanders

**Background.** The plan is to have a vote on the proposed CpE curriculum (in progress since April 2012) before the end of this semester (Spring 2013). In a discussion during a CpE Curriculum Committee meeting held April 3, 2013, questions were raised about how the students will be “counted” for each department (in terms of departmental student enrollment, faculty/student ratio, etc.). This meeting was held to address these issues.

**Item 1: Student head count for each department**

After some discussion, it was agreed by Dean Abernathy and the two chairs that a fair method to determine CpE student enrollment in each department is to base the count on the SCH (Student Credit Hours) of Computer Engineering students taking Computer Engineering core and elective courses in the respective departments. Cammy emphasized that the college does not generally use SCH's to determine head counts. However, in the case of the Computer Engineering degree, SCHs seem like the best benchmark to use.

**Item 2: Common message about CpE program**

Another item discussed in the meeting was the importance of having a common message about the CpE program, from both departments and the college. Beverly Sanders and the CISE Curriculum Committee have developed summary descriptions of the commonality and distinguishing features of each of the four programs in CISE (see attachments). The ECE department will develop similar descriptions of the two programs in ECE. These descriptions can be used to serve that purpose. Also, the departmental websites of these two departments will have links to a common (yet to be developed) Computer Engineer website, which will showcase and reflect the joint nature of this program.

**Action items:**

- Thursday 4/11/2013 (11:45 am): Herman Lam will meet with the CISE faculty to discuss the proposed curriculum and answer any additional questions and concerns. Such a meeting has already been conducted for the ECE faculty.
- The vote on the proposed CpE curriculum will be held during the week of April 15, 2013.