Guideline for UCE students for completing an honors thesis was presented by Allison Gatsche. The guideline provides resources to get students started, benchmark dates to have documents submitted/completed, and rough outline of the process. It does not modify any current university or college requirements; simply gives more of a framework to provide guidance to the students through the process.

Action item: Allison Gatsche will edit the document and send it to the committee for final review. After review, the guideline will be uploaded to the CPE website.

Proposal was made by Allison Gatsche to make 3 changes to the current arrangement of Breadth Elective courses. Changes will be made to all UCE audits (CEE, CEN, CPE):

A. Change title of Category #2 (Statistics and Dynamics) to read “Statics and Dynamics”
B. Eliminate CIS4912C and CIS4913C (IPPD) from category #4
C. Eliminate all courses that are either no longer offered or require too many prerequisite courses

Rationale: to reduce confusion and questions amongst students, remove incorrect course codes, and acknowledge importance of excess-hour surcharge (i.e., long prerequisite chain). While there was discussion of modifying the structures of the groups (currently by topic area), groupings will not be changed at this time.

Action Item: Allison Gatsche with work with Herman Lam on completion of UCC forms for above changes.

As an information item for the committee, Ye Xia described recent ABET activities for the Computer Engineer program, including:

- Course-committee report comments, extracted from committee reports of various courses
- Unnecessary courses, extracted from student exit surveys
- Areas that should be covered, extracted from student exit surveys

Action item: Committee members are requested to review the various documents in preparation for discussion in future committee meetings.

• Online Computer Engineering degree: Tabled; postponed to next meeting