In attendance: Renato Figueiredo, Rob Fox, Allison Gatsche, Brandon Goldman (ACE), Erik Higginbotham (ACE), Herman Lam, Lahari Manchikanti (ACM), Ammar Nek (IEEE), Ye Xia, Tuba Yavuz

Agenda

1. Approve 11/6/2017 meeting minutes
   Approved

2. Introduction of new ACE officers by Brandon Goldman for 2018
   - President: Erik Higginbotham
   - Vice President: Daniela Travieso
   - Secretary: Henry Lin
   - Treasurer: Chad Lim
   - Project Manager: Christian Marin

   Erik Higginbotham also attended this meeting.

3. ABET item:
   Ye Xia, ABET Coordinator for the CPE program presented to the committee the following new text for the Program Educational Objectives for the CpE program.
   Three to five years after graduation, a graduate from the Bachelor of Science in Computer Engineering will:
   1) Excel in a career utilizing their education in computer engineering;
   2) Continue to enhance their knowledge;
   3) Be effective in multidisciplinary and diverse professional environment;
   4) Provide leadership and demonstrate professional integrity.

   Various suggestions were made by the committee.

   Action item: Ye Xia will incorporate the suggestions and interact with the committee via email to finalize the text.

4. IPPD for CPE students (Allison Gatsche):
   Allison Gatsche, the CPE Undergraduate Advisor, described to the CPE committee some of the IPPD discussion from the EE faculty and EE curriculum committee meeting; and also voiced concerns for CPE students. Included are concerns related to:
   - Ensuring appropriate (at least some baseline) CPE experience for a capstone sequence
   - Proper enforcement of pre-requisite requirements
   - Assessment and tracking of required outcomes

   Item will again be discussed in future meetings; but no action item at this time.

5. UF catalog edits (Allison Gatsche):
   “I also want to discuss the need to update our catalog edits. I met with Toby Shorey to update the exceptions for TE and Breadth courses, and he was concerned with how our catalog text was written (and frankly was surprised UCC approved it). I’d also like to have committee representation submit UCC forms for the inclusion of EML2023 and EIN4905 as breadth elective courses.”
Allison led the discussion during the meeting.

Action item: Allison will start UCC forms for the two courses. Also Allison will start the catalog edits and will interact with committee members via email.

6. CPE Design Sequence (Herman Lam): CEN 3907C Computer Engineering Design 1; CEN 3908C Computer Engineering Design 2

This item was introduced at the end of the meeting and will be a main topic of discussion in the Spring semester meetings.